Informit EXPLORE

Explore Media User Guide

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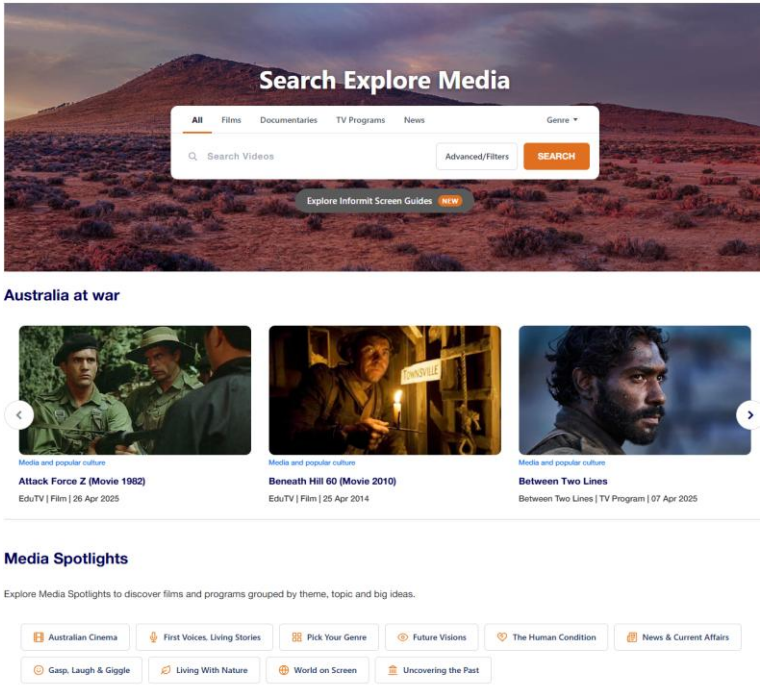
Explore Media overview

Explore Media is a curated educational video platform delivering high-quality documentaries, films, television series, news archives, and screen education resources.

- **Watch** video content aligned to the curriculum
- Use interactive **Screen Guides** and other teaching resources in the classroom
- Browse curated **Spotlight**, **Subject** and **Topic** collections
- **Save and share** video links and clips, or embed them in teaching resources
- **Tailor** student access with classification settings
- **Search** the extensive **Explore** platform for more video and text resources



Tailoring access to suit your school

To set up Explore, your school must establish an **authentication method**. This allows staff and students to seamlessly access Explore through your school library.

Explore supports multiple **authentication methods**:

- **Single Sign On (SSO)**
- **Library Login and Passcode**
- **IP Range**
- **EZProxy**

For detailed setup instructions, see **Authentication options.**

Administrator and Individual Accounts
Once a whole-school authentication method has been set up, an **administrator account**, typically the librarian, must be established. We also strongly recommend **individual accounts** for teachers and staff.

For more information, see Page 6.

Setting up classification settings

Explore Media is designed for both teachers and students, but some content may not be suitable for younger grades. During onboarding, your school establishes a baseline classification restriction for students, which is applied to everyone who is logged in using your institutional school account.

To access content outside of this classification, authenticated staff members must login with their **individual teacher** or **administrator account** using their school email.

For example, if you set your baseline classification to PG, staff will need to sign in as an individual to access M- and MA-rated content.

Sharing content outside of your baseline classification is done by using **access links** or **embedding content on your LMS** (see Page 11).

For more information, visit Classification ratings and adding teachers.

Administrator and teacher access

Administrator account

Has access to enhanced features and self-service tools:

- ✓ Usage analytics
- ✓ Managing administrator and teacher access
- ✓ Adding your school's branding and logo

Individual teacher account

Enables school staff to unlock special features that are not available to students:

- ✓ Access video content that falls outside your school's classification limits
- ✓ Create, save, and share video clips
- ✓ Save search queries to refine or run later
- ✓ Create search alerts to receive notification when topical videos or text resources are added

For more detailed instructions, see Clipping, Sharing Content, and Save Searches.

Creating an individual staff account

To unlock staff features and a more customised experience, create an individual account using your school email address. You must be authenticated through your school's login portal first. Visit Logging in to Explore for a video with step-by-step instructions.

1 Log in & Register

Log into your school's account and select **Login | Register** at the top right of the page.

2 Enter School Email

Insert your school email address and select **Sign Up** to begin registration.

3 Verify Your Email

Follow the link in the verification email sent to your school address to create a password.

4 Access My Account

Click your name, then **My Account**, to view your saved searches and saved clips.

SSO users: Log in through your institution's portal first, then log in with your school email to access individual features.

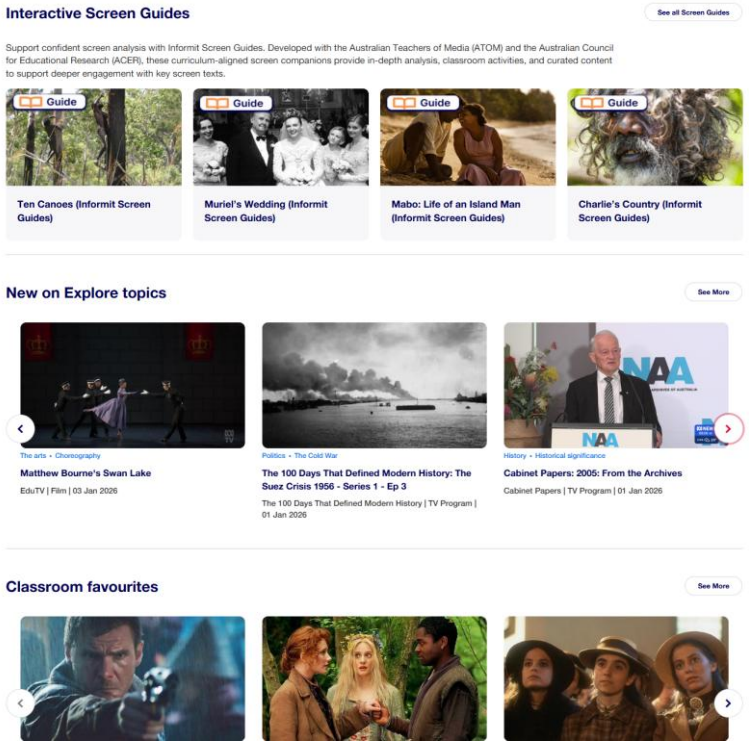
Student access

Students must sign in via the school's preferred institutional authentication method to access Explore and Explore Media.

Students can use Explore Media to:

- Watch short clips provided by teachers or librarians
- Use videos as sources for assignments and presentations
- Embed video links into school assignments
- Build background knowledge on unfamiliar topics by viewing a documentary, program episode or news story
- Share video links with other students for group work
- Analyse a film or television series using Informit's interactive screen guides

Teachers and school librarians may share video clips and links to videos and other Explore content with students through documents, email, learning tasks or discussion boards.



LMS integration and embedding

Embedding videos into your LMS

Embed programs and clips directly into your library management system (e.g. Oliver) and learning management system (e.g. Canvas). Embedded videos allow students to view content directly within these environments.

Embedding is ideal for flipped classrooms, blended learning, and self-paced activities, and helps integrate media naturally into lesson sequences alongside questions, readings, and activities.

How it works:

1. During onboarding, your school's LMS will be whitelisted. This means it is a pre-approved 'safe' platform so embedded content will not be blocked by security systems.
2. On Explore Media, select **Embed** from the **Share** menu and copy the link into your LMS.
3. From here, you will be able to embed all video content, including restricted videos, without needing added permissions.
4. Teachers and students can view embedded videos without needing to log in separately to Explore Media.

For more detailed instructions, see Embedding videos into your LMS.

Whitelisting your LMS

During onboarding, Informit will ask for your school's LMS URL. Whitelisting means your LMS has been pre-approved as a safe, reliable platform and you can freely share content here without requiring additional permissions.

Please provide both Library Management System and Learning Management System URLs.

If your LMS has not been whitelisted:

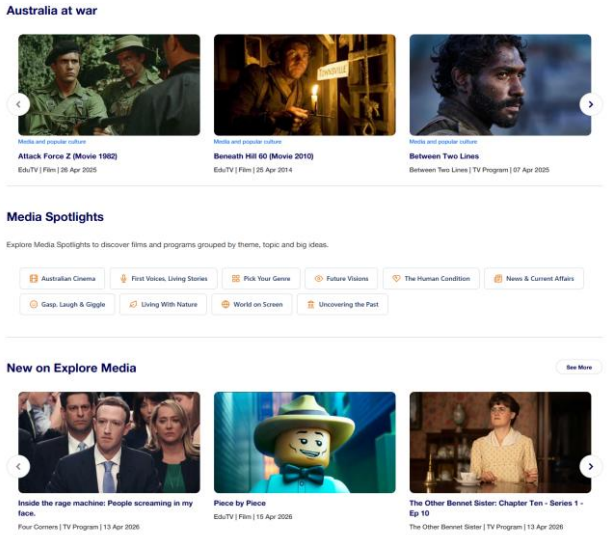
- Reach out to Informit Customer Success at your earliest convenience by contacting support.informit@rmit.edu.au.
- Provide your LMS platform details (e.g., Canvas, Moodle, Google Classroom) and any relevant technical contacts at your school.
- Customer Success will guide you through the whitelisting process so teachers and students can access content seamlessly.

Browsing and Searching on the Explore Media Hub

Browsing the Explore Media hub

The Explore Media Hub helps students, teachers and librarians locate curriculum-aligned videos and related content.

- **Browse** curated spotlights, interactive screen guides, featured programs and themed video collections **aligned to curriculum** areas and current events.
- **Search** for videos directly from the main page without applying additional filters.
- **Discover** curriculum-aligned **Spotlight Pages**, ideal for lesson planning or inquiry-based learning.
- **Find** curated videos across all **Explore** subject and topic pages.
- **Return regularly** to discover new videos, topic pages, and featured content.



Viewing a Video Page

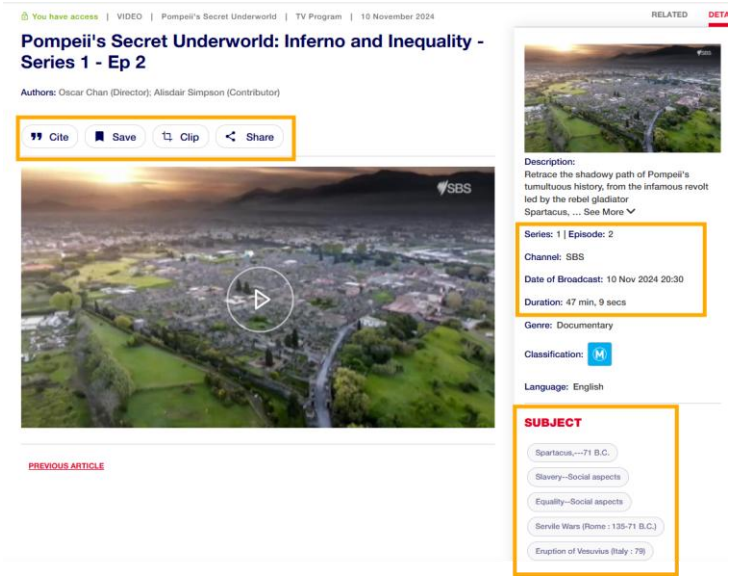
Each video page provides information and tools to support research and lesson planning.

- **Authors**
  Click actor, director or presenter names to see more of their work.

- **Details Panel**
  Access a brief description, program details, duration, genre and classification.

- **Tools**
  - **Cite** – Copy or download the citation.
  - **Save** – Add a resource to a reading list (for staff accounts)
  - **Clip** – Create and save clips for classroom use, sharing, or embedding in your LMS (for staff accounts)
  - **Share** – Students and staff can share a link

- **Subjects**
  Find more information on the video's main themes. Click a subject to see further resources on that topic.



Simple searches from the Explore Media hub

Use the **search window** to find media resources. Type in your search terms, select your preferred Media Type, and click the search icon.

Media Type – Selecting a specific Media Type limits your results by Films, Documentaries, TV Programs, or News and Current Affairs.

Searching for two or more key words or a phrase is much more effective than a single keyword search. Put speech marks around a movie title, such as "how to train your dragon" and select the media type **Films**.

- **All** – Default searches all media types
- **Films –** Feature-length and short films
- **Documentaries** – Films and television episodes
- **TV programs** – Full television episodes
- **News** – Reports from news and current affairs programs

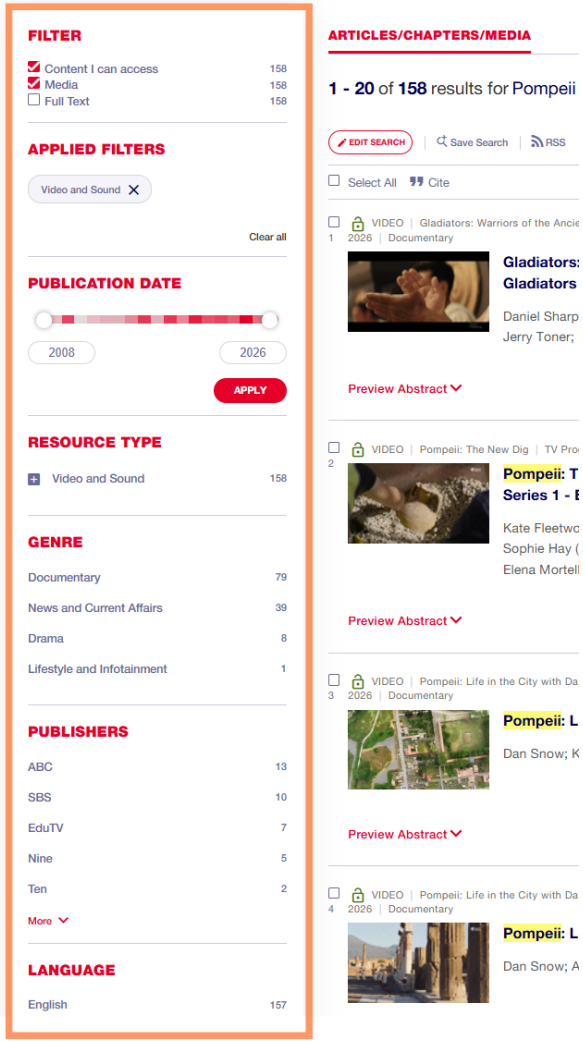
Search results and filters

Search results are limited by your school's classification settings limit, but staff can view everything when logged in individually.

Your search terms and the number of results are shown at the top of the search results screen. And the search terms you used are highlighted in yellow where they appear.

Use filters in the left-hand panel to refine your results:

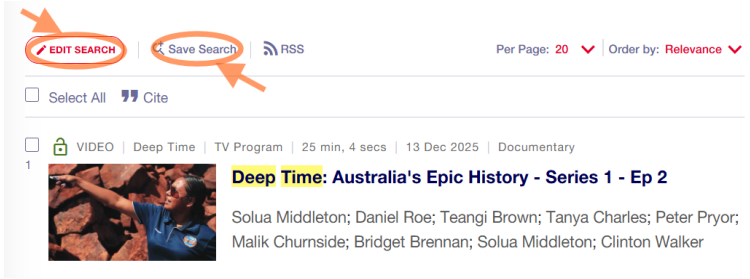
Publication Date (i.e. Broadcast Date) – Use this filter to find News and Current affairs programs, not for films and television programs which may be broadcast years after they were originally produced.
Genre - e.g. Documentary
Language – e.g. English, French
Source - e.g. *World News Australia*
Subject – e.g. sustainability



Refining your search

Advanced Search is recommended for complex searches and can be found at the top of any Explore or Explore Media page. Moving directly to Advanced Search or clicking into the search window will wipe out your current search and start a new search, so **Edit Search** may be a better option.

Edit search preserves your original simple or advanced search and all your filters. It opens the Advanced Search screen where you can add additional key words and filters. You may edit any search as many times as you like.



Save Search is a feature for teachers and librarians with individual accounts. Save complex searches to re-run or edit later and use Save Search to set up automatic emails alerting you to new resources on your topic.

Return to the Media Hub by clicking the Home button or the logo from any page.

Start a new search at any time by clicking into the main search window on the Media Hub page.

Sharing and Customising Media Content

Sharing links

Teachers, librarians and students can create a shareable link for any video included in your school's classification settings. These links provide direct access to the program's URL on Informit.

To create a link:

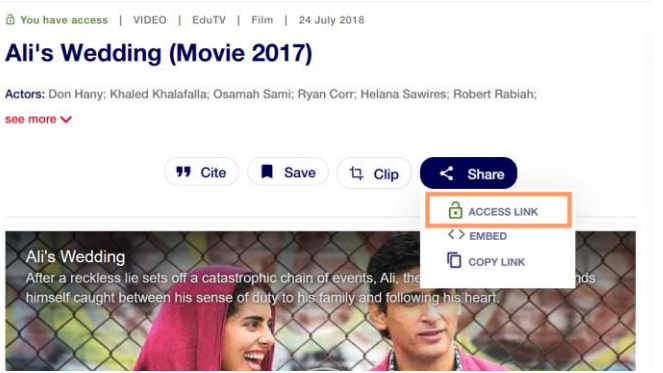
- View the video page
- Select the **Share** button then **Copy Link**
- You can paste the link into an email, documents, learning tasks, or discussion boards.
- The link takes students and colleagues directly to the video.
- Please note, standard links will not work for restricted videos. To share a restricted video, use an access link.

Access links

- Staff can create **access links** to share videos that would normally be restricted by your school's classification settings
- Staff must be signed into an individual **administrator or teacher account** to save and share access links
- Access links enable teaching staff to use age-restricted or sensitive content in a deliberate, controlled, and classroom-focused way without changing the default platform-wide access rules
- Students must use the access link to view the otherwise restricted content
- Access links have expiration and activation limits, which means they can only be accessed for a limited amount of time by a set number of users

Create an Access Link:

1. Log into Explore using your individual account and view the video that you want to share
2. Open the **Share** menu for a restricted video and select **Access Link**
3. Give the link a name, set how many times it can be accessed and how long it will remain active.
4. Copy the link to share with your students. This link will now provide direct access to the program.



Creating and sharing clips

Log into an individual account to create, save, and share clips or short excerpts from longer programs or movies.

Create clips using the **Clip** tool, then share and embed them to tailor content without losing context or quality.

Use an **access link** to create and share clips that would otherwise be outside your school's classification limits.

1. Log into your individual account and find your video.
2. Select **Clip** and use the sliders to adjust the start and end points.
3. **Name and save** your clip and add a description, if desired. Then set **permission** to **public** to share a clip or use it in learning materials.
4. Select your name from the top right to open **My Account** and see your **Created Clips**.
5. Replay the clip to share it or insert the link into teaching materials and presentations.

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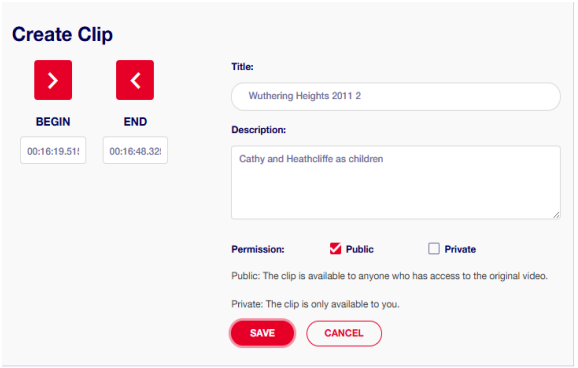

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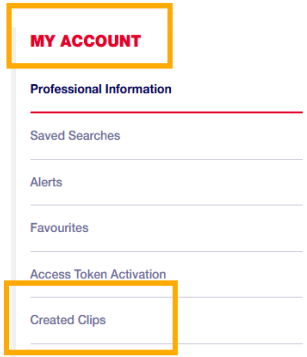


For more detailed instructions, see tutorials on Clipping and Sharing Content.

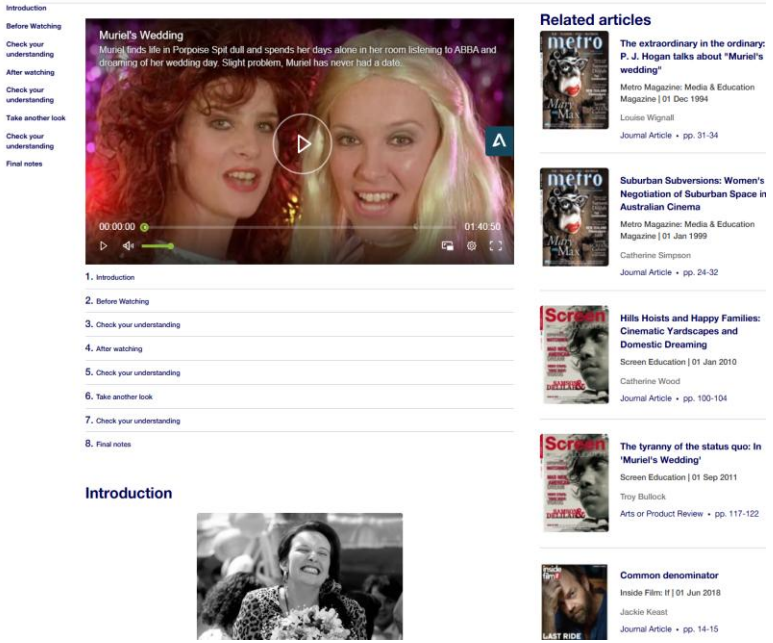
Informit Screen Guides

Informit Screen Guides

Explore Media includes an exclusive collection of **interactive, curriculum-aligned** Screen Guides. They offer **in-depth analysis** and **classroom activities** to help students and educators connect more deeply with major screen texts.

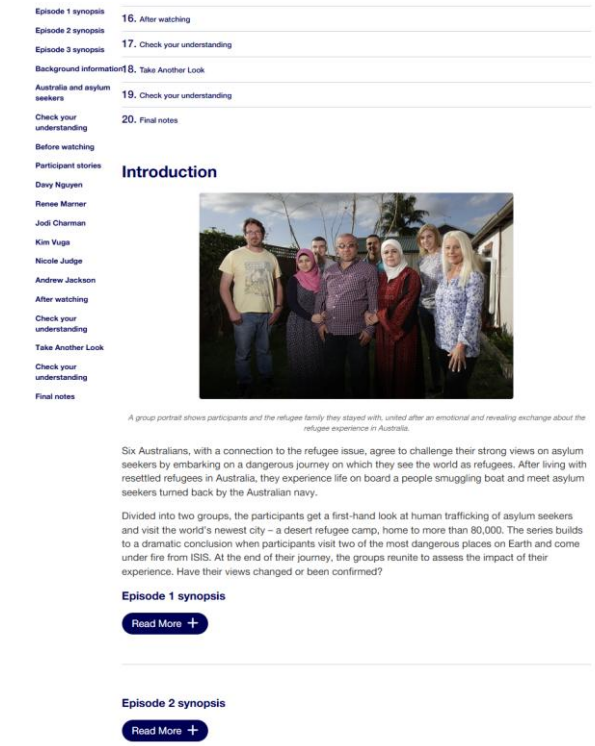
Informit Screen Guides were created in partnership with Australian Teachers of Media (ATOM) and the Australian Council for Educational Research (ACER).

Screen guides may be age-restricted via your school's classification settings but can be shared with students using **access links**.



Each Screen Guide is unique and tailored to the featured movie or television program. They include related articles (such as movie reviews), and related videos (such as news stories on the film or interviews with directors). They also include the full video, and a table of contents to navigate between sections.

Using Screen Guides in the Classroom



Informit's interactive Screen Guides:

- **Support a full unit of work** based on a screen text
- **Supplement** English, Film, Social Studies, History, or Media Studies programs
- **Provide** independent learning activities and homework tasks
- **Offer** ready-made lesson content for relief or substitute teachers
- **Enhance** assessment planning, differentiation, and scaffolding
- Can be used as **complete guides** or **adapted** by selecting individual activities to suit teaching context.
- Are available **exclusively through Explore Media** subscription as all guides include embedded film and television clips.
- Can be downloaded as a PDF via **View PDF** and then the download button in the viewer.
- Can be **cited**, **saved** to a reading list and **shared** like other Explore Media resources

Thank you

Have any questions?

Contact Customer Success

support.informit@rmit.edu.au

Informit Knowledge Base

Informit EXPLORE